

**REGISTRATION PROCEDURE FOR NET-METERED PHOTOVOLTAIC GENERATION SYSTEMS  
WITH CAPACITIES OF FIVE KILOWATTS OR LESS**

**I. Purpose and Applicability:** The purpose of this registration procedure is to implement 30 V.S.A. § 219a(c)(1). This registration procedure is applicable to the proposed construction or installation of a net-metered photovoltaic generation system with a total capacity of 5 kilowatts (kW) or less. The Public Service Board ("Board") may, upon request of the applicant and for good cause, waive or modify the standards and procedures with respect to a specific project. Net metering systems that are not photovoltaic, and systems that have capacities in excess of 5 kW, remain subject to the application procedures set forth in Board Rule 5.100.

**II. Definitions:** "Registration Form" means the current Board registration form for net-metered photovoltaic systems with capacities of 5 kW or less.

**III. Registration Requirements:**

Upon filing the original Registration Form with the Board, the applicant must also submit a copy of the Registration Form to the serving electric utility and the Department of Public Service. The applicant shall ensure that the Registration Form is complete and includes all required information.

**IV. Completed Registration Forms:**

Upon receiving a Registration Form, Board staff will review the Registration Form for completeness. If the Registration Form is incomplete, the Clerk of the Board will inform the applicant of the deficiencies, and the applicant will be required to resubmit a complete Registration Form.

**V. Submission of Comments:**

If the interconnecting electric utility believes that the interconnection of a system raises concerns, the utility must file a letter detailing those concerns with the customer and the Board within ten days of receiving a complete Registration Form. The letter must also provide a recommendation as to how the interconnection issues can be resolved by the applicant. The utility must also send an electronic copy of the letter to the installer of the system indicated on the registration form.

If an objection to the interconnection has been timely filed by the interconnecting utility, the applicant shall not commence construction of the project until the interconnection issues have been resolved. If no objections to the interconnection of the project are timely filed with the Board by the interconnecting utility, a CPG shall be deemed issued by the Board on the eleventh day following the filing of the Registration Form, without further proceedings, findings of fact, or conclusions of law, and the applicant may commence construction of the system. The computation of the number of days following the filing of a Registration Form does not include weekends, state legal holidays under 1 V.S.A. § 371(a), and federal legal holidays under 5 U.S.C. § 6103(a).