

Net Electric Metering (NEM) Application Process **Less Than 30 kW**

The NEM application process starts at the NEM's website. www.sdge.com/nem

- ✓ All applications less than 30 kW must be completed on-line.

- Find the “Apply for NEM Online/Sign-up Today” link.

Please submit your application two (2) weeks prior to city and/or county inspection being released. Submitting your application within this time-frame will minimize or avoid unexpected delays in the application approval process.

- ✓ This can be started by accessing the “Apply Now” link.

- The application process is a two step process.
 - ✓ (1) Submit application – As defined after pressing “Apply Now” link. An acknowledgement e-mail will be sent directly back to applying party.
 - ✓ (2) Press “Reply to All” on the e-mail and attach a PDF of the electrical one-line drawing for the corresponding project and re-submit.

→ This completes the “Application Process.”

- ➔ Contractor is responsible for obtaining all applicable permits with the local “Authority Having Jurisdiction” (AHJ).
- ➔ AHJ releases city or county electrical inspection release to SDG&E’s New Service Department
- ➔ NEM Team sends email to Contractor/Customer that the release has been received.
- ➔ SDG&E’s Inspector will inspect the project within (1) week.
- ➔ The Field Inspector must investigate the following conditions as they relate to each project.
 1. The customer does not need to be present for inspection.
 2. The SDG&E Inspector inspects the meter, disconnects and placards only
 3. The SDG&E Inspector does not need to inspect the inverter or panels.
 4. The property must be accessible (24/7) at all times, with SDG&E locks on gates or doors. Please refer to SDG&E Service Standards Guide <http://sdge.com/documents/builderservices/sg/600-700-INDEXTModel.pdf>
“Page 604.2 (Access & Doors)”
 5. The Inspector will confirm that the correct SDG&E Billing meter is installed.
 6. For Performance Based Initiative (PBI) projects that require an additional SDG&E meter: Please refer to SDG&E Service Standards Guide <http://sdge.com/documents/builderservices/sg/800-INDEXTModel.pdf>
“Page 800.9 (Customer Generation-Distributed Generation)”
 7. The Inspector will confirm the socket/panel is correct and confirm a *safe working area in front of meter panel*. Please refer to SDG&E Service Standards Guide <http://sdge.com/documents/builderservices/sg/600-700-INDEXTModel.pdf>
“Page 604.1 (5)”
 8. The Inspector will also look for proper “Site Map” placards at each project. http://www.sdge.com/documents/business/warning_plaques.pdf
 9. The Inspector will verify the SDG&E electrical transformer that is serving the project.

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10. This completes the Field Inspection process and ‘initiates’ the full completion of the project.

Your solar installation has not been authorized until you receive a “Congratulations” email from SDG&E. At that time, your solar installation has received SDG&E’s approval, and you may turn the solar system on.